



**INSTRUCTIONAL  
LEADERSHIP**  
*programme*

**School Application**

**to work directly with**

**Professor Barrie Bennett**

## Introduction:

Dear Principal,

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As you are aware the Instructional Leadership Programme (ILP) facilitated by Professor Barrie Bennett and administered by Education and Training Board Ireland (ETBI) is in existence since 2008, with many schools across all Post-Primary and Further Education Sectors engaging. In recent years participants of the programme have requested Professor Bennett to attend their school to address staff. This request has not always been possible for a number of reasons, including priority being given to the delivery of the programme at National level, and indeed travel arrangements. However, in recent times Professor Bennet has considered how he now might best support individual schools by acceding to their request, and as a result formal application process has been put in place on a trial basis. While he will endeavour to meet such requests, it cannot be guaranteed. He will personally assess each application and respond to you in a timely manner.

I hope this is of assistance to you in your endeavour to enhance learning for all in your school

Kind Regards



Chairperson, IL Steering Committee.

## Conditions of engagement:

Please note that Professor Bennett does not engage with schools as 'one off' event'. His engagement is conditional on the submission of detail relating to the purpose of engagement, how the proposal to engage fits with the overall plan for school improvement and is of sustained duration to ensure the aims of the engagement can be realistically achieved.

1. The school must have/be engaged with the ILP.
2. A completed application form must be submitted to [admin@instructionalleadership.ie](mailto:admin@instructionalleadership.ie) within the timeframe outlined.

***No later than **January 31<sup>st</sup>** for **March of the same year** or **August 31<sup>st</sup>** for **October of the same year**.*** Please note that priority of dates will be afforded top the national roll out of the ILP

3. The school is responsible for the payment of a fee of €500 (per day or part of a day) to Professor Barrie Bennett and associate travel & subsistence costs. (Please note ETBI is not responsible for the billing or payment of same)
4. The final decision to engage or not, lies with Professor Barrie Bennett. As his discretion he may seek advice or assistance from the Chairperson of the ILP Steering Committee.

## Application Form

Submissions must be received by ILP no later than **January 31<sup>st</sup> for March of the same year** **or August 31<sup>st</sup> for September of the same year** at [admin@instructionalleadership.ie](mailto:admin@instructionalleadership.ie)

### School Details:

<b>School Name:</b>	
<b>Roll number:</b>	
<b>Address:</b>	
<b>Contact person:</b>	
<b>Contact email:</b>	
<b>Contact telephone number:</b>	
<b>Sector (ACCS/ETBI/JMB/Educate Together):</b>	
<b>School size:</b>	Number of Teachers:  Number of Pupils:
<b>DEIS/Non DEIS:</b>	

**Are you requesting an online or face-to-face engagement with Professor Barrie Bennett?  
Please tick as appropriate.**

Online  Face-to-Face

**Please outline who you want Professor Bennett to engage with (Full staff, Senior Leaders,  
Middle leaders, specific subject leaders etc)**

**What specific topic(s) do you want to address?**

**What dates are you proposing?**

**What duration of engagement are you proposing?**

**Over what period of time do you envisage the engagement to be?  
Please tick as appropriate.**

**Please use this space to outline in detail how this request fits with your overall school  
improvement plan.**

**Any other information to support your application:**

Signed: (Principal)

Date:

**For office use only:**

Topic(s) for presentation:	
Ongoing engagement <u>or</u> once off:	
Location:	
Decision to engage <u>or</u> not	