

IL Steering Committee Meeting

Date – Wednesday 7th February 2024

Time – 2.00pm

Online via Teams

Agenda

- Welcome
- Apologies
- Professor Barrie Bennett Celebration March 2024
- 1. Programme
- 2. To Do List
- A.O.B
- Date of Next Meeting

In Attendance	Joan Russell, Sharon Coffey, Eugene Power and Paula Fitzpatrick
Apologies	Finn Ó Murchú, Anne McHugh and Rebecca Saunders
Welcome / Opening Remarks	Joan welcomed the members of the committee to the meeting and apologised for the change to online

Item 1: Professor Barrie Bennett Celebration 2024

1. Programme

2. To Do List

Following a discussion, the below items were noted.

Sharon Coffey updated all regarding the Programme for the event and the below was noted.

Programme Content was agreed

- Introduction from Joan Russell
- Barrie Bennett – his engagement and Ireland with IL
- (What did he enjoy, learn? What struck him most? Memorable moments
- Testimonials
- Inspection Reports
- List of Schools who have completed the programme
- Timeline – Centre page Concept Map (Timeline)
- Photos
- PDF of Irish Times (now include in Memory Lane)
- Pics of Graduation
- Dinner Menu

Newsletter / Programme

- Issue a request for a testimonial to the following;
Tomás Ó Ruairc, Linda O' Meara, Sandra Larkin and Gillian Doyle.
- Issue a request for a testimonial to Barrie Bennett.
- Issue a reminder re testimonial to the following;
Fergal McCarthy, Michelle Hession, Fergal McCarthy, Maria O' Sullivan and Ann Dwyer.

It was noted that the Timeline for print of the programme and Sharon advised this must go to print in 2 weeks (21st February 2024)

It was also agreed that Paula would contact Breda in Mount Wolseley to discuss details of the event and dinner menu options.

A to do list was drafted for Professor Barrie Bennett Celebration 2024 – To Do List		
The below actions arising from the discussion were noted.		
Action	Person Responsible	Deadline
Re issue poster via email and upload to Twitter	Paula Fitzpatrick	ASAP
Issue a call for testimonials for the Newsletter as discussed	Sharon Coffey Eugene Power Paula Fitzpatrick	ASAP
Email Barrie Bennett to request a testimonial	Paula Fitzpatrick	ASAP
Make contact with DE regarding securing the Tánaiste or Minister for Ed for the event	Joan Russell	ASAP
Contact Breda in Mount Wolseley re event details & menu options	Paula Fitzpatrick	ASAP

Item 2: A.O.B		
There was no AOB		
Action	Person Responsible	Deadline
N/A		

Item 3: Date of next meeting		
The date for the next follow up meeting was agreed for Tuesday 13 th February 2024 in Coláiste Aindriu		
Action	Person Responsible	Deadline
Email agenda		

This concluded the business of the meeting and the meeting concluded @ 3.00pm



 Joan Russell
 Chairperson