

IL Steering Committee Meeting

Date – Wednesday 27th April 2022

Time – 3.00pm

Venue – Online via Zoom

Agenda

- Welcome
- Apologies
- Minutes of meeting of Tuesday 22nd March 2022
- Matters Arising
- Correspondence
- IL Programme Update
- IL Sub Committees – Reports
 1. Support Structure for Graduate School Leaders and Graduate Teachers.
Report: Ms. Sarah Buckley
 2. Partnerships at National and International Level.
Report: Ms. Anne McHugh
 3. Sustainable Delivery of IL
Report: Ms. Niamh Broderick
 4. Research Committee
Report : Ms. Joan Russell
- A.O.B.
- Date of Next Meeting

In Attendance	Joan Russell, Sharon Coffey, Siobhan Grogan, Gerard O’ Sullivan, Veronica Walsh and Gerry Maloney		
Apologies	Anne McHugh, Finn Ó Murchú, Becky Saunders,Sarah Buckley, Niamh Broderick, Gillian Doyle and Eugene Power		
Welcome / Opening Remarks	Joan welcomed the members of the committee to the meeting, with a particular welcome to Veronica Walsh		
Minutes of Meeting Dated: 04/11/21	The minutes were adopted Proposed by - Gerry Maloney Seconded by – Gerard O’ Sullivan		
Matters Arising	Joan Russell referred to pg 3 of the minutes and advised not all members responded to the Doodle Poll and those that did had varying preference for dates. As all members needs to be present to discuss / plan and a paper needs to be prepared by the Sub-Committee of Sustainable Delivery of IL, a decision was taken to defer to September.		
Action		Person Responsible	Deadline
N/A		N/A	N/A
Correspondence	No Correspondence		

Item 1: IL Programme Update

Joan updated the committee of the following ILP developments.

Senior & Middle School Leaders Conference

- Conference details confirmed with Mount Wolseley.
- Engaged with Dr Zachary Walker by email and will schedule a meeting in May in advance of the Conference.
- Paula uploaded to Twitter and IL Website details of the Conference to promote registration.

IL Book

- Editing of IL Book is ongoing, overall, on track for publication and proposed launch date of Oct 2022

Education Centres

- A meeting was confirmed for Tuesday 3rd of May with Karen Devine, Sean Horgan, John O' Sullivan, Norma O' Brien and John McGroarty to discuss and plan the IL Summer Programme. Unfortunately, this is now cancelled and will schedule a new date for the meeting. The IPPN will include an article in their newsletter.

Learner Voice Project

- The Learner Voice Project was paused over recent months in recognition of the issues schools have been forced to contend with due to the pandemic.
- An email was issued re continued participation to all 35 schools currently participating. To date 25 schools have confirmed. One additional registration; Coláiste Aindriú.
- An in person gathering is planned for Tuesday 13th of September and we have gone to tender to seek quotes for same.
- A sub-committee of the group will be established to develop a toolkit which, will be available to all schools to support the facilitation of the LV.
- Research very important and will be incorporated.
- It was noted by Joan and Ger O' Sullivan the very positive responses and feedback received from Schools.

IL Annual Report

- The IL Annual Report was approved and published on the IL Website. The report reflected the achievements to date and in particular the work of the IL Sub-Committees.

Twitter Plan

- Twitter schedule drafted for April. Members of the committee are welcome to contribute to the schedule for May by emailing Paula or Joan and are also asked to remember to re tweet.

Action	Person Responsible	Deadline
Promote on Twitter & IL Website re Senior & Middle School Leaders Conference	IL Steering Committee	May
Schedule a meeting with Dr Zachary Walker	Paula / Joan	May
Continue Editing / Proofreading Modules of Book	Paula / Joan	ASAP
Reschedule Meeting with Education Centres re IL Summer Programme	Paula / Joan	May
Seek Quotes re in person gathering for Learner Voice Project	Paula / Joan	ASAP

Item 2: IL Sub-Committee Reports

1. *Support Structure for Graduate School Leaders and Graduate Teachers.*
2. *Partnerships at National and International Level.*
3. *Sustainable Delivery of IL*
4. *Research Sub Committee*

Joan Russell reported on behalf Ms. Sarah Buckley and Ms. Niamh Broderick of the IL Sub Committees for Report 1 & Report 2 as follows.

Report 1: Support Structure for Graduate School Leaders and Graduate Teachers.

- IL Teachmeet held on 29/03/2022.
- The theme of Teachmeet was TGT – A Cooperative Learning Strategy.
- Veronica Walsh delivered a presentation on TGT and subsequently forwarded a video, both the presentation and video uploaded to the IL Website.

Items noted re Report 1: Gerry Maloney advised that the discussions from breakout room sessions and feedback overall was great, which proved that there is an appetite for more Teach Meets in the Autumn.

It was proposed to organise meeting(s) to plan another three Teach Meets and details with links will issue once scheduled. The actions for the remainder of the Year: Evaluate Teach Meet 3, Review the Teach Meets from the feedback / data received and plan for next academic year

Veronica Walsh provided details re Retrieval Practice which may be of interest as follows.

Making Learning Stick:

Video one: <https://vimeo.com/683406503>

Video two: <https://vimeo.com/683410062>

[How Learning Happens Student Booklet.pdf](#)



Report 2: Partnerships at National and International Level.

- Continued partnership with NCCA re Learner Voice Project.

- The application re Leargas was submitted in March and we are now waiting to see if successful regarding funding. The planning will commence in September if application is successful.
- Partnership with The Teaching Council will involve Cohort 15 participants and where a module of Professional & Collaborative Reflection will be embedded. Sharon Coffey and Emily Ann Doyle will facilitate at session 1 of Cohort 15. Session 2, 3 and 4 will include a 1-hour session for Professional & Collaborative Reflection.

Report 3:

Gerard O' Sullivan provided an update regarding the Sustainable Delivery of IL and advised a meeting is scheduled for May. Gerard O' Sullivan will forward a link re same.

Report 4:

Joan reported that she has met with Sharon Coffey on a number of occasions and have drafted a research plan. A copy of same will issue shortly to all members of the Committee.

Actions	Person Responsible	Deadline
The Chair of each of the IL Sub-Committee to forward details / agenda to Paula regarding meetings.	IL Sub-Committee Chairperson	In advance of meeting
Issue meeting details / agenda and associated documentation with links to the meetings.	Paula	In advance of meeting
Email details and Links re Retrieval Practice	Paula	ASAP
Email Professor Barrie Bennett re Research Plan – Primary Sector	Joan	ASAP

Item 3: A.O.B.

There were no items to discuss.

Action	Person Responsible	Deadline
N/A		

Item 4: Date of Next Meeting

It was agreed to issue a doodle poll to determine the date of the next IL Steering Committee meeting.

Action	Person Responsible	Deadline
Issue a doodle poll to committee members to determine the date of next meeting.	Paula	ASAP
Email a copy of the minutes of meeting 27/04/222	Paula	In advance of meeting
Create and issue Zoom Link once the date of meeting is agreed	Paula	In advance of meeting
Forward items you wish to include on the agenda for the next meeting	IL Steering Committee	In advance of Meeting

This concluded the business of the meeting and the meeting concluded @ 4.00pm

.....

Joan Russell
Chairperson

